

Method Statement

Task/Activity	Sticker removal	
Next Review Date	01.08.2026	
Originator	Keith Carver	Reviewed by: Keith Carver
Site	Fulham Road, Fulham, London	
Site Manager	Grant Lewis	
Date	31.07.2025	

Scope of Works

The details for the method to be used when dealing with sticker removal.

Background / Training Required

Competent to carry out cleaning activities

Safety Equipment and PPE required

Safety footwear BS EN ISO 20345:2011 Safety footwear		Eye protection BS EN 166:2002 Personal Eye Protection	
Protective clothing Workwear - No Standard		Gloves BS EN 374-1 Chemical resistant gloves	
Hi visibility BS EN 471:2003 +A1:2007 High visibility clothing			

Tools and Equipment Required

Hand scraper		Warning signs	
Waste sack clear		Spray bottle	

Method of Works/Safe System of Works	Risks/Hazards/Controls/Notes
Planning 1. Collect equipment and PPE from storage area. 2. Place warning signs at any possible access locations to highlight the hazards in the area.	1. Ensure that the signage is prominent

3. Carry out a visual pre-use check of the equipment used to carry out the task.
4. Any damaged/ faulty equipment will be reported to line manager immediately for action.
5. Do not use damaged or faulty equipment. Mark it with a 'Do not use' tag until repaired, replaced or disposed of.
6. Ensure you have enough light in the area that requires cleaning.
7. In preparation for chewing gum clearance, ensure that the cleaning area is clear of debris.
8. Check COSHH assessment for correct and safe use of the graffiti removal chemical.
9. Follow the dilution instructions listed in the COSHH assessment at all times.

Safe Method of Work

10. Check COSHH assessment for correct and safe use of the graffiti removal chemical.
11. Using approved chemical, apply directly on to the sticker and allow to work as per manufacturer's instructions.
12. Use a scraper to remove the sticker from the surface.
13. Once all the sticker has been removed, clean the area with a cloth and water to remove any chemical residue left.

Completion

14. Inspect the area for any further discarded stickers.
15. Repeat the above until all stickers have been removed.
16. Clean all equipment used and return it to a safe storage area.
17. Remove any warning signs once the area is free from any hazards.

2. Use the chemical in line with the CoSHH Assessment and MSDS
3. Always use the scraper away from the body

Environmental Impacts	Ensure that all waste is disposed of in accordance with the site procedures Ensure that the CoSHH Assessments and MSDS are followed for all chemical use
Emergency Arrangements	If the task includes any periods of Lone Working, follow the ABM Lone Working Procedure First aid available from security. 2-way radio provided to staff while at work.