

Method Statement

Task/Activity	Use of chemicals	
Next Review Date	01.08.2026	
Originator	Keith Carver	Reviewed by: Keith Carver
Site	Fulham Road, Fulham, London	
Site Manager	Grant Lewis	
Date	31.07.2025	

Scope of Works

The details for the method to be used when dealing with chemicals for the removal of algae and moss on hard surfaces

Background / Training Required

Competence to carry out cleaning activities

Safety Equipment and PPE required

Safety footwear BS EN ISO 20345:2014 Safety footwear		Eye protection BS EN 166:2002 Personal Eye Protection	
Protective clothing Workwear - No Standard		Gloves BS EN 374 (1-6) chemical resistant gloves as per COSHH assessment instructions	
High viz clothing BS EN ISO 20471:2013			

Tools and Equipment Required

As stated in specific COSHH Assessments

Method of Works/Safe System of Works	Risks/Hazards/Controls/Notes
Planning 1. Select appropriate chemical/ cleaning agent for task. 2. Read the COSHH assessment and SDS to ensure correct preparation and use for the chemicals used. 3. Put on appropriate personal protective equipment after checking it to ensure no damages or faults. 4. If chemical/ cleaning agent is in concentrated form, dilute as per manufacturer's instructions. 5. Ensure dilution rates are followed as per COSHH assessment instructions at all times. Safe Method of Work 6. Carry out cleaning activities as per requirements of specification. 7. Do not leave chemicals unattended. Ensure they are locked away if required to leave the area of work to prevent unauthorised personal to reach them. 8. On completion of clean, ensure that chemicals/ cleaning agents are removed from areas of clean and never left unattended. This is particularly important if children have access to areas of clean. 9. When disposing of any water/ chemical mix, ensure that it is disposed of in the correct designated area. 10. Should you, whilst working with chemicals/ cleaning agents, sustain any injury, ensure that you seek the assistance of a first aider immediately. This is of major importance if an eye injury has been sustained. 11. When task has been completed and all chemicals/ cleaning agents has been returned to designated storage areas, ensure that you thoroughly wash your hands regardless if you have been wearing gloves or not.	1. All staff trained in the use of chemicals / cleaning agents. 2. Safety data sheets for all chemicals / cleaning agents located in or close to storage areas. 3. COSHH assessments and SDS are up to date. 4. Flammable substances kept separate from other chemicals, preferably in a fireproof cabinet. 5. Suitable personal protective equipment (PPE) issued for chemicals being used. 6. No chemicals to be left unattended in areas where the public have access, especially children. 7. Correct containers whilst transporting. 8. Only chemicals approved by ABM to be used. 9. Storage areas secured whilst not in use. 10. Chemicals must not be mixed, as this could cause a dangerous reaction. 11. Chemicals and water must be mixed in the correct sequence to prevent splash-back. All chemicals used as per the manufacturers' instructions.

Environmental Impacts	Ensure that all waste is disposed of in accordance with the site procedures. Ensure that the COSHH Assessments and MSDS are followed for all chemical use
Emergency Arrangements	If the task includes any periods of Lone Working, follow the ABM Lone Working Procedure. First aid available from the security team. 2-way radio provided to staff while at work.