

Method Statement

Task/Activity	Storage and handling of diesel / petrol	
Date of Review	01.08.2026	
Originator	Keith Carver	Reviewed by Keith Carver
Site	Fulham Road, Fulham, London	
Site Manager	Grant Lewis	
Date	31.07.2025	

Scope of Works
The methods to be used when storing and handling diesel / petrol

Background / Training Required
Competent in the procedure for handling and storing flammable liquids

Safety Equipment and PPE required			
Hi Visibility BS EN 471:2003 +A1:2007 High visibility clothing		Gloves Heavy duty rubber gloves.	
Protective Clothing Coveralls - No Standard		Safety Footwear BS EN ISO 20345:2011 Safety footwear	
Eye Protection BS EN 166:2002 Personal Eye Protection			

Tools and Equipment Required			
Warning Signs		Refueling Funnel	
Fuel Container		Spill Kit	

Method of Works/Safe System of Works	Risks/Hazards/Controls/Notes
1. Draw keys for storage facility (if required). 2. Ensure that when transferring fuel from storage container to equipment care is used to prevent spillage. 3. Ensure that when you are transferring fuel, heavy duty rubber gloves are worn. 4. Use dedicated hose or hand pump. A jerry can may need to be utilised. 5. Once fuel has been transferred ensure that the fuel dispenser is secured. Secure cap on equipment tank refill point too. 6. Clean up any spillages immediately, so that damage to floor surfaces is prevented. 7. Secure storage facility and hand back keys (if applicable). 8. Ensure that you thoroughly wash your hands regardless of whether you have worn gloves or not.	1. Dedicated secure bunded storage facility. 2. Nominated personnel only. 3. Storage area secured when not in use to prevent unauthorised access. 4. Stipulated amounts stored as agreed by client. 5. Suitable cleaning agent / spill kit stored in storage facility to clean up spillages. 6. Any damage caused to ground or floor surfaces must be reported to Supervisor / Site Manager so that the appropriate actions can be taken. 7. Operatives to wear gloves whilst handling diesel / petrol. 8. No smoking or naked lights in area. 9. Fire extinguisher in close proximity. 10. Well-ventilated area for storage.

Emergency Arrangements	The task will not be carried out Lone Working
Environmental Impacts	Spill kits will be available to clean up any spillages