

Method Statement

Task/Activity	Escalator Panel Cleaning	
Next Review Date	01.08.2026	
Originator	Keith Carver	Reviewed by: Keith Carver
Site	Fulham Road, Fulham, London	
Site Manager	Grant Lewis	
Date	31.07.2025	

Scope of Works

The methods to be used when carrying out escalator cleaning

Background / Training Required

Competent to work in shopping centres, Trained and competent to lock off and tag the isolation of the escalator

Safety Equipment and PPE required

Protective Clothing Workwear no standard		Eye Protection BS EN 166:2002 Personal Eye Protection	
Gloves BS EN 420:2003+A1:2009 general protective gloves		Safety Footwear BS EN ISO 20345:2011 Safety footwear	

Tools and Equipment Required

Blue Cloths (Public Areas)		Labelled Spray Bottle	
Applicator		Safety Barriers	
Flat mop/dolly mop			

Method of Works/Safe System of Works	Risks/Hazards/Controls/Notes
Planning 1. Place barriers at the top and bottom of escalators to prevent access	

2. Gather all equipment and check that they are in a suitable condition
3. A trained and competent person is to isolate the escalator and lock off and tag when isolated

Safe Method of Work

4. Once confirmed as isolated, work methodically on the panels, ensuring safety at all times
5. Using a hand operated labelled spray bottle, spray a light mist of cleaning solution onto a cloth and wipe the panels or use a flat mop
6. For stickers or tough marks, peel off stickers then spray a light mist of cleaning solution onto the sticker/mark and using a cloth lightly agitate the item, repeating until the mark/sticker has been removed
7. Wipe the panels in a circular motion with a medium hand pressure using a cloth or mop
8. Regularly replace the cloth for a clean cloth when dirty
9. Once the areas have been cleaned, use a clean dry cloth to wipe over the areas to remove the cleaning solution

Completion

10. The areas of work are to be visually inspected that the work is satisfactory
11. Repeat the same procedures as above for any areas found to be unsatisfactory
12. Return all equipment to a safe storage area
13. Remove the lock off and tag and reset the escalator to run
14. Remove safety barriers when safe to do so
15. Return the escalator back to service.

6. Don't over soak the panel so as to cause drips

Environmental Impacts

Ensure that the CoSHH Assessments and MSDS are followed for all chemical use

Emergency Arrangements

If the task includes any periods of Lone Working, follow the ABM Lone Working Procedure