

Method Statement

Task/Activity	Litter Picking	
Next Review Date	12.12.2023	
Originator	Keith Carver	Reviewed by: Keith Carver
Site	Fulham Road, Fulham, London	
Approved by	Grant Lewis	
Date	31.07.2025	

Scope of Works

This details the method to be used when carrying out litter picking.

Background / Training Required

Competence of cleaning activities

Safety Equipment and PPE required

Gloves BS EN 420:2003+A1:2009 general protective gloves		Safety footwear BS EN ISO 20345:2011 Safety footwear	
Safety clothing BS EN ISO 20471:2013 High viz clothing			

Tools and Equipment Required

Waste sack		Litter picker	
Waste sack holder			

Method of Works/Safe System of Works	Risks/Hazards/Controls/Notes
Planning 1. Collect equipment from the safe storage area. 2. Check the litter picking equipment for any faults and damages. 3. Ensure you are using correct PPE as listed above. Safe Method of Work 4. Place the waste sack over the waste sack holder. 5. Plan the route of litter picking, starting at one point and work methodically to the other end of the area.	3. Operatives should remain vigilant at all times for tripping hazards and vehicular / pedestrian traffic

6. Where the area is large, plan the litter picking in stages so all areas have been completed by the end of the task. 7. Ensure you are using designated pedestrian paths while working in the carparks and always check for incoming vehicles before crossing the road. 8. Collect rubbish with the litter picker and place into clear waste sacks. 9. Do not hold the waste sacks next to your body (to avoid any puncture wounds). 10. Replace the waste sack when full, do not press on it to compact to waste as sharp items might be inside. 11. All waste sacks must be securely tied when the waste sacks are full or heavy. Completion 12. Carry out a visual inspection of the area completed. 13. Repeat the tasks were the required standard has not been met. 14. The waste sacks must be taken to the designated disposal areas. 15. Return the equipment to the safe storage area.	8. Sacks should be carried away from the body and not over the shoulder
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Environmental Impacts	Ensure that all waste is disposed of in accordance with the site procedures.
Emergency Arrangements	If the task includes any periods of Lone Working, follow the ABM Lone Working Procedure. First aid available from the security team. 2-way radio provided to staff while at work.