

Talk No: 2	Title: SITE HOUSEKEEPING
<p>Introduction: The Health and Safety Regulations require that sites be maintained in good order. Poor housekeeping is a common, but easily preventable, cause of accidents.</p>	
<p>Main points:</p> <ul style="list-style-type: none"> – There should be a place for everything, and everything should be in its place. – Do not rely on others to clean up – they won't. – Put tools away when not in use, as well as reducing a trip hazard it will keep them safe. – If working with oils/lubricants, then have some means of cleaning up any spillages at hand. – Suspend power/light cables where practicable. Where not practicable avoid trailing them across walkways if possible. <p>Discussion points:</p> <ul style="list-style-type: none"> – Remove all nails from dismantled/unused timber – where not possible then hammer flat. – Stack both stores and waste neatly – ensure that walkways/escape routes are not obstructed. – Clean up waste as it is created; small waste can be bagged, larger waste stacked and then skipped as soon as is practicable. – Use racks when storing tools and equipment. Where pallets are used then do not stack too high. – If working at height then loose objects must not be left on walkways, platforms, etc. where they could fall and injure persons below. – Beware muddy sites - these will greatly increase risk of slips. Keep footwear as clean as is reasonably practicable; ensure loose mud is removed prior to climbing ladders, etc. – Try and allocate a set period each day to general housekeeping (possibly at the end of the day?) <p style="text-align: center;">IF YOU THINK AND ACT SAFELY, THE NEXT LIFE YOU SAVE COULD BE YOURS!</p>	
<p>Notes:</p>	